

Glass Table Care Card

A practical checklist for an intact glass coffee table. Your exact table maker's instructions for the glass, any finish and the frame come first. Cleaning does not mean disinfection.

Have ready Two clean, soft, grit-free cloths. Use water or a cleaner only if the manufacturer permits it.

☐ **1 Read the exact care instructions**

Check the glass **and** frame guidance. Mirrored, coated, painted or backed, and laminated glass may need a different method, especially at edges. If unsure, ask the maker before wet cleaning.

☐ **2 Look for damage without touching edges**

Keep children and pets away. Visually check for chips, cracks or a loose or unstable top. If found, stop cleaning and using the table and contact the maker. Never hand-test an edge. Do not lift, remove or disassemble the glass.

☐ **3 Pick up loose dirt gently**

Use a soft, clean, grit-free dry cloth to gently pick up crumbs and dust. Do not grind particles across the glass.

☐ **4 Use only the permitted method**

Only where the maker allows, use plain water on a damp, well-wrung cloth. If needed, use a manufacturer-approved cleaner exactly as labeled. Apply it to the cloth, not the table or frame, unless the maker says otherwise. Never combine cleaners.

☐ **5 Work in small sections and dry promptly**

Use light pressure. Avoid wetting wood, metal, pads and joints. Promptly dry every permitted damp area with a second clean, soft cloth. If a mark remains, stop repeated polishing and recheck the care advice; never scrape.

☐ **6 Clean accessible intact edges gently**

Use a softly folded cloth on intact edges you can safely reach. Do not push a tool into seams or gaps.

☐ **7 Skip an underside you cannot reach safely**

Wipe an accessible underside only with the glass supported and in place, without reaching, straining or leaning on the top. Skip inaccessible areas.

☐ **8 Finish with a simple reset**

Remove cups, return coasters and the tray, and leave the surface dry. Address new spills promptly using the maker's permitted method.

Leave these out No universal vinegar or acid recipe. No abrasive pads or powders, blades or razors.

Low energy day One clear, usable spot is enough. Edges and the underside can wait if safe.

My Table Care Record

Keep this page with the exact product instructions. Record what is allowed for your table, then choose a reset that is easy to repeat.

The instructions I will follow

Maker and model

Glass type or finish

Frame material or finish

Care guide link or where I keep it

Allowed method and cleaner including required label directions

What must stay dry or be avoided

Maker contact and my next step if unsure or damaged

My small sustainable reset

Choose a cue and a realistic minimum. Reuse washable soft cloths, keeping them clean and grit-free. Follow the maker's method rather than adding extra products.

My cue for a reset

My usual reset Tick the actions I want to keep.

- ☐ Remove cups and clutter
- ☐ Return coasters and tray
- ☐ Deal with a new spill promptly using the permitted method, then dry as directed.

My minimum on a low energy day

Safe to leave for later Edges and underside, if safe. Never delay a damage concern: stop use and contact the maker.